

Registration Checklist

To apply for admission to Black River Technical College, follow this checklist:

Check	Item to Submit	Date Submitted
<input type="checkbox"/>	<p>Complete and submit a BRTC Application Form Obtain an application online or by calling the admission's office at (870) 248-4000, Extension(s) 4011, 4014, or 4017. Completed applications can be submitted online, brought in to Student Services, or mailed to:</p> <p>Black River Technical College Attn: Admissions P.O. Box 468 Pocahontas, AR 72455</p> <p><i>You cannot register for classes until all paperwork has been submitted and approved.</i></p>	
<input type="checkbox"/>	<p>Submit a copy of your Current Driver's License</p>	
<input type="checkbox"/>	<p>Submit official copies of your High School Records or GED Scores Have your high school submit an official copy of your high school transcript (with an official signature, school seal, and graduation date) or a copy of your GED scores to BRTC. You may also bring it to BRTC in a sealed envelope.</p> <p><i>If you have eighteen or more college hours from an accredited institution of higher learning, it is not necessary to submit a high school transcript.</i></p>	
<input type="checkbox"/>	<p>Submit official copies of all College Transcripts Submit an official copy of transcripts from all colleges previously attended.</p> <p><i>Transcripts must be brought to BRTC in a sealed envelope or mailed directly from the transferring institution to:</i></p> <p>Black River Technical College Attn: Registrar's Office P.O. Box 468 Pocahontas, AR 72455</p>	
<input type="checkbox"/>	<p>Submit Test Scores Submit ACT, SAT, or ASSET scores to BRTC. If you have not taken these tests, you may submit proof of compliance with state remediation laws if you have less than 30 earned credit hours at an accredited college or university.</p> <p>These tests will determine whether you need to take developmental math, English, or reading courses. If you have not taken one of the above tests, you may take the ACT or COMPASS at BRTC.</p>	
<input type="checkbox"/>	<p>Submit Immunization Records Provide proof of immunization against Measles, Rubella, and a MMR Booster.</p> <p><i>These immunizations are not mandatory for students taking courses for enrichment.</i></p>	
<input type="checkbox"/>	<p>Attend New Student Orientation or complete the Online Student Orientation</p>	
<input type="checkbox"/>	<p>Meet with an Academic Advisor on BRTC's Campus Once you meet with an Academic Advisor, a program advisor will be assigned to you. You must meet with your program advisor each semester in order to remove the semester advisement holds.</p> <p><i>Not meeting with your assigned advisor will prevent you from registering for class.</i></p>	